



Township of Monroe

COUNTY OF MIDDLESEX

DEPARTMENT OF PARKS & RECREATION

Dear Friend:

On July 4th, the Monroe Township Parks & Recreation Department will be sponsoring our annual Fireworks Celebration at Thompson Park in Middlesex County at 5:00pm. Please note that we do not participate in the exclusiveness of any product or products for sale.

This letter confirms that you will be a vendor at this event. The fee for a space will be a \$50.00 MasterCard or Visa gift card that must be submitted along with your application.

All vendors must be set up at Thompson Park by 3:00pm on July 4th and are subject to regulations of the Middlesex County Health and Fire Inspectors who will inspect vendors prior to the event.

NOTE: any vendor cooking, using a generator and/ or bringing in large tents (larger than 10ft x 10ft), must provide a Certificate of Insurance (COI) with Middlesex County named in the Certificate Holder Box: *County of Middlesex, Office of Parks & Recreation, PO Box 661, New Brunswick, NJ, 08903.*

FOOD VENDORS: complete the Fire Inspection Form Application and mail it to Middlesex County Fire Marshal, 1001 Fire Academy Drive, Sayreville, NJ 08872, with the appropriate fee, as soon as possible. The *Application for Park Permit* is attached to this application and can also be found online: <https://www.middlesexcountynj.gov/home/showpublisheddocument/372/637619513014530000>.

Please complete the form below, along with your gift card (and COI, if applicable) and send it to: Monroe Community Center, 120 Monmouth Road, Monroe Township, NJ 08831, Attn: July 4th

Applications must be received no later than June 5, 2026 to confirm your spot at this event.

CONTACT PERSON: _____ TELEPHONE #: _____

VENDOR/ COMPANY NAME: _____

ADDRESS: _____

E-MAIL ADDRESS: _____

ITEMS BEING SOLD: _____

EQUIPMENT BEING BROUGHT TO EVENT/ SET-UP (PLEASE BE SPECIFIC!): _____

Size of truck: _____ Please check here if you'd also like to be placed on the Octoberfest vendor list ☐

ALL VENDORS ARE SUBJECT TO HEALTH AND FIRE INSPECTIONS THE DAY OF THE EVENT.

Vendor's Signature

Date